**[[1]](#footnote-1)DRAFT**

**Murton Parish Neighbourhood Plan Working Party**

**Meeting of the Working Party, March 1st 2020**

**Present:** Cllr Richard Clancey (Chairman), Denise Rothwell, David Waddington, Cllr Denise Wells,

**Apologies**: Andy Theyers

1. **City of York Local Plan**

The City of York Council held a series of meetings concerning the Local Plan with the Inspectors during December 2019 as arranged. As was noted in our March and May reports, the Inspectors have decided that a phased approach will be taken to the hearings and that the first phase of hearings will deal with the Duty to Cooperate, the OAHN (Objectively Assessed Need and Housing Targets) and matters relating to Green Belt principles. Followin the meetings, the Inspectors have asked for some clarifications and these are being prepared by the Council. This means that the Local Plan is unlikely to be finished before we submit our Neighbourhood Plan. It is not envisaged that this will be detrimental for us.

1. **Murton Parish Neighbourhood Plan**

As noted in the last report, following some detailed editing on the Plan following a meeting with the CYC officers, it was sent for comments to the most relevant City of York Council officer, Anna Pawson in February. In particular we had been advised that some of the Policy statements in Section 6 needed clarifying and this has been done. Then in March, we had a meeting with Alison Cooke concerning our drafts of our submissionof the accompanyin reports:

1. ***A Strategic Environmental Assessment (SEA)***
2. ***A Habitat Regulation Survey (HRS)***

These are both substantial documents and we had been advised to use, as examples, those prepared by Heslington and Earswick in their Neighbourhood Plans.

Alison liked our SEA but since giving us advice on the HRS, the Local Plan’s Inspectors has asked for changes in the criteria used in the Local Plan’s HRS which has made sections of our HRS in need of substantial changes. However Alison is helping us to make the necessary changes to make ours compatible with that of the Local Plan.

We have prepared a ***brochure*** which will be distributed to every household and business in the Parish. Changes in the Neighbourhood Plan have been absorbed in a revised version of the brochure.

The next steps will be to edit the Appendices to the Plan, and produce photos to illustrate the Plan. The Council will produce the various figures and diagrams.

1. **Timetable**

We decided that it was feasible to aim to complete all the papers by mid-April which will enable us to hold the consultation process in June and July.

***We recommend that the Parish Council considers the papers at a special meeting before the consultation process is set in motion and the papers are printed.***

1. **Web site**

It was agreed to accept an invitation from Andy Theyers to produce a special website for the Neighbourhood Plan. He has suggested using the Government’s website template <https://design-system.service.gov.uk/styles/page-template/>

1. **Other materials**

It was noted that the following were not needed until after the consultation period and prior to being sent to the Inspector:
 ***(i) A Basic Conditions Statement***

1. ***Application and Boundary statement***
2. ***A Consultation Document***

1. [↑](#footnote-ref-1)