**DRAFT**

**Murton Parish Neighbourhood Plan Working Party**

**Report to the Parish Council, February 12th 2020**

1. **Report on the Murton Parish Neighbourhood Plan by the CYC**

In our last report, January 8th 2020, the Working Party noted that it had received comments from one of the two officers in Forward Planning, Anna Pawson. These concern two of the four documents that we sent them, the Plan itself and the brochure which will be sent to every resident, landowner and business in the Parish.

The comments were principally on the wording of the Policies. One of these was particularly significant, the recommendations on Green Spaces and how these were written up in the Plan. They were written up as a separate section, whereas Anna argued for them being subsumed in the section on Policies. She won the argument!

We had a meeting with Anna on February 4th at the Council Offices. We went through all the outstanding points in the Plan and Brochure and we are now preparing pre-publication editions of both for discussion by the whole Parish Council.

The sections in the Plan are now:

**Murton Parish Neighbourhood Plan**

**Foreword**

**Section 1** The Planning Framework

**Section 2** Preparation of the Murton Parish Neighbourhood Plan

**Section 3** Our Aims

**Section 4** The Neighbourhood Plan: Its Context and General Data

**Section 5** Community and Stakeholder Engagement

**Section 6** Policies

**Section 7** Community Actions

**Appendices**

 **A** Murton Parish Conservation Area

**B** A history of Murton Parish

**C** Murton Parish: Census Data

**D** Murton Parish: Evidence of hedges

**E** Murton Parish: Buildings of note

**F** Murton Parish: Green Spaces

All but Appendices D and F have been prepared.

1. **The HRA (Habitat Regulation Assessment) and the SEA (Strategic Environmental Assessment) documents.**

The HRA (Habitat Regulation Assessment) and the SEA (Strategic Environmental Assessment) documents are being assessed by Anna’s colleague, Alison Cooke. Alison has been involved in the recent hearings of the City of York Local Plan and consequently we have not yet had her comments. However, we are arranging a meeting with her to take place as quickly as possible.

1. **Next steps**

When all the documents are ready, they will be sent to the City of York Council to ensure that they conform to Council’s policies. If they do not, and we wish to keep that policy, we must have a sound reason. ***These documents are in the pre-submission stage.***

We then send our Brochure to all residents, businesses, landowners and organisations that have a stake in our Parish (for example the Foss Drainage Board, Natural England……) asking for comments. All full documents will be on the Parish website but we will also have paper copies of the Plan available for inspection.

We then rewrite any parts of the Plan that have been commented on and that we agree with and send it to the City Council with a document which enumerates the comments we have received and how they have been dealt with. CYC will then arrange for all the documents to be sent to an independent Inspector to ensure that we conform to national guidelines. **This is the submission stage.** Following any changes we have to make, CYC arranges a **referendum.** A simple majority (51%) is needed for **adoption** of the Plan