Explanation of variances – pro forma

Name of smaller authority: [illegible]

County area/local variance and [illegible]

Insert figures from Section 2 of the ASAR in all blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200)
- a breakdown of approved reserves on the next tab if the total reserves (Box 1) figure is more than twice the annual precepts/tax & levies value (Box 2)

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses suggestion based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include)
1 Balances Brought Forward	[illegible]	[illegible]					
2 Precept or Rates and Levies	[illegible]	[illegible]			NO		
3 Total Other Receipts	[illegible]	[illegible]			NO		
4 Staff Costs	[illegible]	[illegible]	0	0.00%	NO		
5 Loan Interest/Capital Repayment	[illegible]	[illegible]	0	0.00%	NO		
6 All Other Payments	[illegible]	[illegible]			NO		
7 Balances Carried Forward	[illegible]	[illegible]			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	[illegible]	[illegible]				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	[illegible]	[illegible]	0	0.00%	NO		
10 Total Borrowings	[illegible]	[illegible]	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable