**Murton Parish Neighbourhood Plan Working Party**

**Report to the Parish Council November 13th 2919 of a meeting of the**

**Working Party on November 3rd 2019**

**Present: Cllr Richard Clancey (Chairman), Denise Rothwell, Cllr Denise Wells, David Waddington (Secretary)**

1. **City of York Local Plan**

It was noted that the first hearings conducted by the Inspectors will begin on Monday, November 4th

1. **Report to the Parish Council**

The report to the Parish Council meeting of October 9th was noted.

1. **The Neighbourhood Plan website**
2. David noted that the website had been updated and all the reports of Working Party were now available.
3. Denise W agreed to seek advice concerning the most appropriate method by which respondents can comment on the Plan during the pre-submission consultations..
4. **The Neighbourhood Plan Report**
5. The revised report has been sent to CYC for comment. David emphasised the importance of the help that we are receiving from the CYC officers
6. David also noted that the Strategic Environmental Assessment and the Habitat Regulation Survey have been sent to CYC but he has not yet received comments as the Officers involved are very busy with the Local Plan meeting (see 1 above)
7. **The Consultation Brochure**

The second draft of the Brochure was tabled and discussed. The Brochure will be sent to all households, businesses and relevant authorities during the pre-submission consultation, together with a reply form for comments and a covering letter from the Chairmen of the Parish Council and Working Party.

1. Some amendments to policies were suggested.
2. It was agreed that copies should be sent to the Parish Council for discussion and comment at its next meeting.
3. It was also agreed that for households in the village various addresses should be given as points of collection but for all businesses and for households outside the village stamped addressed envelopes should be enclosed with the brochure
4. It was agreed that we should arrange a Drop-In in the church during the period of pre-consultation. Richard agreed to arrange transport to and from the church of poster boards from St Thomas’s church.