**Murton Parish Neighbourhood Plan Working Party**

**Report to the Parish Council July 13th 2016 of a meeting of the**

**Working Party on July 10th 2016**

**Present: Richard Clancey (Chairman), Denise Rothwell, Denise Wells, David Waddington (Acing Secretary)**

1. **Neighbourhood Plan**

David reported that he has sent a revised version of Section 3 (background information about the Parish) to Dave Chetwyn and is awaiting comments.

1. **Outlying households.**
2. Following the relatively poor response from some areas of the Parish (Hull Road, Cavendish Grove, Tranby Avenue, Redbarn Drive, Meam Close and Moins Court) to the questionnaire, it was decided to visit households in Redbarn Drive, Meam Close and Moins Court on Saturday, June 11th with a simple questionnaire to seek their views for the Neighbourhood Plan and to repeat the exercise on the following Saturday visiting households in Cavendish Grove, Tranby Avenue and along the Hull Road.

This was undertaken by Denise and David Rothwell, Denise and Andy Wells, Isobel and David Waddington (first Saturday only), Richard Clancey and Richard Kettlestring.

In all, 49 returns were obtained from 126 households.

David is analysing the returns.

1. David reported that he had been in touch with the Home Group that owns some of the houses in this area to seek a meeting. The conversation on the phone was followed up with an email but no answer has been obtained. He will seek advice from Dave Chetwyn and Rebecca Harrison (Development Officer, City of York Council, and our main contact with the Council) on whether this is worth pursuing.
2. David has written to Rebecca Harrison, as requested, to seek a list of houses in this area which are HMOs and a list of landlords so that we can invite them to meetings. We have now arranged a meeting with her on Tuesday, July 26th at 2 pm.
3. **Drop-in**

The arrangements for the Drop-in for all residents on Saturday, September 10th in the church were discussed. David asked for detailed comments on the draft brochure as soon as possible.

David has invited Rebecca Harrison to attend but she has replied to say that it is now Council policy not to attend out of ‘normal hours’.

David will ask David Jenkins for a contribution to the Drop-in exhibition.

1. **Letter to businesses**

The letter to businesses has now been printed and Richard will be sending I out shortly.

It had been agreed at the last meeting that, at a later date, a similar approach would also be made to landowners.

1. **Website**

Denise W reported that she had prepared an application for funding from the Smaller Authorities Transparency Fund  for a laptop and screen, with Windows 10; Programme Word and printer, scanner and copier. This application will come from the Parish Council. The Clerk will supply further information. This fund has been set up to help the Parish Council to fulfil its obligations to comply with the new rules on transparency.

Denise will also seek information about using Facebook to promote communications within the Parish, in particular with regard to the Neighbourhood Plan.

1. **City of York Local Plan**

It was noted that the latest version of the draft Local Plan had been published. Three proposals on the perimeter of the Parish had been proposed, all for housing. One proposal, ST6, for light industrial use of a 5.5 hectare site at Grimston, was in the Parish itself. As it has a specific bearing on the Neighbourhood Plan, it was decided to recommend to the Parish Council that this Working Party should be entrusted with the preliminary response to the Council. It was noted that the Chairman of the Parish Council had already informed the households most affected and was awaiting their response and that she had asked David Jenkins for his views. She has received these and they form a very valuable contribution.

1. **Next meeting**

It was agreed to hold the next meeting on Sunday, August in Murton Hall, 11 am. Sunday, August 7th 2016