**Murton Parish Neighbourhood Plan Working Party**

 **Report to the Murton Parish Council meeting**

 **on January 12th 2022**

1. **The Consultation Statement.**

We have now finished the first draft of the Consultation Statement. It describes how we consulted the Parish and key statutory bodies ***throughou***t the process of producing the Neighbourhood Plan. This includes

1. letters sent to all households and businesses written by the Chairmen of the Parish Council and the Neighbourhood Working Party since the start
2. 5 questionnaires and their analysis
3. the Drop-in
4. reports produced monthly by the Working Party to the Parish Council
5. the dedicated Neighbourhood Plan website and the Parish Council website
6. a Newsletter up-date
7. The pre-submission consultation.

The most important consultation was that conducted in April/May 2021 when the Draft Plan was circulated widely and a summary sent to every dwelling and business in the Parish and over 50 statutory bodies, the pre-submission consultation. The analysis of the replies from the consultation gave us 80 points to address which affects the Submission Report.

The Consultation Statement summarises all seven aspects of our consultations and data are given within its 25 Appendices.

At present, the Clerk is proof-reading the whole Consultation Statement with Appendices. Dr Jenkins agreed to look at Appendix 25 which describes the 80 comments and the changes made to the Neighbourhood Plan in consequence. This is in the form of a Table in which these comments are analysed and which shows what action were taken to meet these comments and how they affect the main submission Report He has reported back and feels that we have taken due cognisance of the comments and have changed, where necessary, the Pre-submission Report to take them into account.

1. **Submission Report**

As a consequence of the comments made during the pre-submission consultation, changes have been made to the main Report prior to submission to the City of York Council, the next stage. As noted above, Dr Jenkins agreed and feels that we have taken proper account of the comments. The Clerk will proof-read the whole text again.

1. **The Basic Conditions Statement**

We have now begun the final major section of work prior to submission of the Murton Parish Neighbourhood Plan to the City of York Council. This Statement will show that we have met the National Planning guidelines.